



## Internal Quality Assurance Course

One to one, group sessions, face to face, or live online delivery

### Who is it for?

The Level 4 Award or Certificate in Internal Quality Assurance is designed for those who maintain the quality of assessment from within an organisation or assessment centre. The Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice qualification is intended for those who are part of the internally quality assurance processes and who lead a team of internal quality assurance staff.

### The qualification is suitable for individuals who:

Internally Quality Assure (IQA) regulated qualifications or non-regulated programmes and who require a qualification in quality assurance.

### How is it delivered?

The qualifications include up to three units (dependent on course selected)

**Unit 1** Understanding the principles and practices of internally assessing the quality of assessment

**Unit 2** Internally assure the quality of assessment

**Unit 3** Plan, allocate and monitor work

The qualification is delivered by a qualified internal quality assurer, live online, or via tailored classroom sessions where you will obtain the knowledge, skills, and reading needed to complete each unit. Resources have been designed to take you through each step of the programme in a logical way. Practical units are assessed in the workplace or learning environment (dependent on the course selected).

**Option 1** Live online is our web-based platform where you can engage with your qualification assessor at a time to suit you (including evenings and weekends).

**Option 2** Classroom delivered sessions for face to face engagement and learning. Designed to be a focussed, bespoke and fun learning experience.

To undertake the qualification, you will require access to a minimum of 2 assessors you can quality assure on a minimum of 2 occasions (4 quality assurance activities in total).

**Cost** Prices are dependent on the course selected – see [www.smarttrainingsolutions.co.uk](http://www.smarttrainingsolutions.co.uk) for options.

### Entry requirements

Learners must be at least 19 years of age at certification. There are no specific entry requirements, but you do need to have access to a minimum of two assessors in their work environments.

### Why are we different?

We believe we are the only company in the UK to offer this qualification using either a live online, or face to face option. We are passionate about creating the best internal quality assurers in the sector and focus on providing you with the knowledge and skills needed to be successful in your career, at a time and place to suit you. This includes the use of the latest technology to make the learning experience engaging, accessible and dynamic.

### The qualification is delivered through:

- One to one coaching through our online learning and resource platforms (accessible by phone, tablet or computer)
- In a classroom at your own premises, reducing travel costs and inconvenience to you and your business
- Provision of comprehensive web-based internal quality assurance resources for life.
- Activities which include apprenticeship standards requirements and a free End Point Assessor handbook if you are looking to engage in apprenticeship activities.

### What you do need

- Computer with internet connection, webcam facility and microphone/speaker (live online option)
- Smart-phone to download the online platform apps (live online option)
- Basic understanding and willingness to use technology
- To share our excitement and enthusiasm for what we do

### What you don't need

- A lot of days away from work
- To attend any classroom sessions if you select the live online option
- To travel to complete this programme